



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB POSTING

Opening Date: 6/28/2016

Closing Date: 7/12/2016

Position Title: Classroom Teacher

Department: Towanits Education

Work Schedule: Monday- Friday 7:30AM- 4:00PM (Hours May Vary)

Wage Rate: Pay Range: 21: \$21.23- \$27.09/HR / Non-Overtime Eligible

If you are interested in this position, please submit the following:

- Completed Application
- Minimum BA/BS degree
- Tribal Identification (*if applicable*)

All requested information must be in the Tribal Administration Human Resources office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

Submit To:

Human Resources

Tule River Indian Tribe of CA

340 N. Reservation Rd.

Porterville, CA 93257

E-mail: Teresa.Ceballos@tulerivertribe-nsn.gov

IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 N. Reservation Rd. Porterville, CA 93257

JOB DESCRIPTION

TITLE: Full-Time Towanits School Classroom Teacher

WORKSITE: Towanits School

Towanits Indian Education Center

310 N. Reservation Rd.

Porterville, CA. 93257

SUMMARY POSITION DESCRIPTION

The Teacher will work both independently and as part of a School-wide Learning Team to manage their classroom, provide instructional strategies consistent with Native American learning preferences, employ small group and individualized learning strategies, use student performance data to inform instruction and actively engage parents/guardians in their child's education as they strive to reach high levels of academic, cultural and personal achievement.

DUTIES & RESPONSIBILITIES:

1. Supervises students in their daily schedule of academic and cultural activities
 2. Manages classroom in ways that provide a safe and positive learning environment
 3. Provides classroom instruction and intervention to develop students to high standards of academic achievement
 4. As part of the Teacher Team, prepares Expected Student Learning Results (ESLRS) for their grade-level
 5. Prepares Daily and Weekly Lesson Plans to reach Expected Student Learning Results (ESLRS)
 6. Leads, demonstrates, and uses appropriate teaching aids to fully engage students in the subject matter to be covered
 7. Prepares, administers, and corrects tests, and records results.
 8. Assigns lessons and projects, corrects papers, and hears oral presentations.
 9. Maintains supervision of children assigned – wherever they may be during the instructional day
 10. Keep accurate monthly written records of student progress in class
 11. Presents and shares indicators of each student's academic, cultural and social growth with parents/guardians through Progress Reports, Parent Conferences, and through telephone conversations
 12. Keeps attendance and grade records as required
 13. Coordinates class field trips
 14. Performs all other duties assigned
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QUALIFICATIONS:

1. Minimum BA/BS degree.
2. Must have the capacity to provide instruction to elementary school students.
3. Must be able to work and relate to students in primary grades
4. Must commit to increasing knowledge and skills through participation in service training
5. Must commit to and work towards gaining a California Elementary Teaching Credential
6. Must be able to schedule and enroll students into program.
7. Must keep accurate records of student(s) activities, and follow program guidelines
8. Must be dependable and able to work flexible hours based on student need

Initial: 09/16/2015

9. Must successfully complete a pre-employment drug/alcohol screen and background investigation.
10. Must clear TB skin test.
11. Must possess a Valid California Driver License and be insurable through the Tribe.
12. Must possess First Aid and CPR certificate (obtain within 90-days of hire).
13. Must be professional, polite, and respectful towards all guests.
14. Excellent interpersonal skills with demonstrated patience, tact and respect.
15. If previously employed within the Tule River Indian Tribe of California entities, you must have acceptable work history.

KNOWLEDGE, SKILLS & ABILITIES:

1. Basic knowledge of core academic subjects at the elementary level
 2. Basic knowledge of Native Learning Preferences
 3. Basic knowledge of classroom management
 4. Basic skills in computer keyboarding and MS Office Word, Excel, PowerPoint
 5. Basic skills in classroom organization and curriculum planning
 6. Ability to provide positive encouragement and a positive learning environment to enhance student learning and achievement
 7. Ability to work with children in small groups and individualize instruction
 8. Ability to communicate and be a Team Member
 9. Ability to conduct research to further personal and professional knowledge of “best teaching practices” for a specific learning need
 10. Ability to take direction from supervisor
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This position reports to: Education Director/ Assistant Director

Supervises: Students

Salary: Pay Range 21: \$21.23- \$27.09 per Hour
Paid 12 months/Bi-Weekly/ Non-Exempt

Work Year: 190 Days

Hours: 7:30 a.m. – 4:00 p.m. Monday-Friday (Hours May Vary)

Benefits: Medical, Dental, Vision, Flexible Spending Plan, PTO & 401K.

PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN CANDIDATES, IN ACCORDANCE WITH THE INDIAN PREFERENCE ACT (TITLE 25, U.S. CODE SECTIONS 472 AND 473).