



TULE RIVER TRIBAL COUNCIL

TULE RIVER INDIAN RESERVATION

REQUEST FOR PROPOSALS

FOR

A Comprehensive Circulation Plan for the Tule River Native Community

PROPOSALS DUE: Thursday, July 08, 2016 by 3:00 pm.

SUBMIT TO:

Corina Harris, Procurement Director
RFP – Comprehensive Circulation Plan
Tule River Tribal Council
PO Box 589
Porterville, Ca. 93258

ATTN: Any overnight or 2 day deliveries can be sent to:

Corina Harris, Procurement Director
RFP – Comprehensive Circulation Plan
Tule River Tribal Council
340 N. Reservation Rd.
Porterville, Ca. 93257

Bids mailed to the PO Box address will not be opened if they are received after the bid opening time.

NOTE: ONE (1) ORIGINAL AND SIX (6) COPIES OF THE PROPOSAL (NO FAXED OR EMAILED SUBMISSIONS) ARE DUE BY THURSDAY, July 8, 2016 NO LATER THAN 3:00 PM.

REQUEST FOR PROPOSALS

OPENING DATE: June 21, 2016
CLOSING DATE: July 8, 2016

PROJECT SITE: Selected sites within and outside of Tule River Indian Reservation.

PROJECT SIZE: Total Acres: 56,360; 1,200 acres of fee lands.

PROJECT PURPOSE: To develop a Circulation/Transportation Element for the Tule River Indian Reservation Master Planning Program

A. Scope of Work

Title: *A Comprehensive Circulation Plan for the Tule River Native Community*

The Tule River Indian Tribe will conduct multi-modal surveys and assessments – leading to the development of a Comprehensive Circulation Plan. The Plan will be based on established values of the tribe, visions and aspirations, culminating with the development of an Implementation Plan for the repair, maintenance of all tribal roads. The inventory will further assist the Tribe to identify different types of transportation nodes, including the planning and development of pedestrian, bicycle and horse trails, and alternate routes leading to the reservation.

Responsible Parties

The Tule River Tribal Department of Planning and Community Development, in partnership with a highly regarded transportation consulting firm – and in close association with the native community – will perform all aspects of transportation planning to be integrated into perhaps one of the largest master planning projects in California – ultimately covering approximately 58,000 acres of tribal lands.

Project Objectives

- Assess all tribal roadways, trails, paths and river crossings and establish baseline conditions and resources to be used in future components of the planning process.
- Utilize web-based ‘Survey Monkey’ to conduct community-wide surveys relative to community needs.
- Integrate data into GIS Data Base for Master Plan
- Conduct Concept Planning for the preparation of the comprehensive road plan, including road name designation, functional classification, estimated traffic volume, and pavement types.
- Develop a plan of action through an Implementation Plan – with short and long-range goals, including policy development around each of the planned transportation nodes.

- Actively engage community members through a Community Participation Plan.
 - Incorporate a Pavement Management System which identifies pavement conditions, and follow-up with a maintenance plan.
 - Develop a Tule River Comprehensive Roads, Bicycle, Trails, Pedestrian and Transit Plan
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The following is the Scope of Work that reflects the planned tasks and deliverables for the development of the Master Plan for the Tule River Tribe.

Task 1: Assessment of Existing Conditions Report – Mapping & Surveys

Task 1.1: Conduct Inventory & Survey of Existing Reservation Road System

- Conduct Traffic Study
- Identification of baseline and existing conditions, utilizing web-based Survey Monkey, and/or other methods
- Inventory Pavement Conditions
- Determine Pavement Type and general functionality
- Identifying good, fair, and poor pavements
- Integrate traffic study data into GIS mapping system
- Identification of baseline and existing conditions
- Identification of pavement type and general functionality
- Create base maps for roads, transit routes, pedestrian walkways, bicycle routes and horse trails

Task 1.3 Inventory and Assessment of Existing Transit Routes & Services

- Identify all Transit Service Routes serving the Reservation

Task 1.4 Identify Historical Tribal Trails & Pedestrian Walkways

- Identify on-street and trails – to be utilized for development of pedestrian facilities as part of the overall trail program
- Comprehensive Pedestrian Network Needs Assessment – evaluate the need for a comprehensive pedestrian network.

Task 1.5 Identify and assess existing bicycle facilities – to be utilized for development of a comprehensive bike plan as part of the trail program

Task 1.6 Identify and Assess Existing Horse Trails

- Identify existing horse trails – to be utilized as part of the overall trails network

Task 1.7 Conduct Public & Stakeholders meeting to present Existing Conditions Report.

Task 1.8 Caltrans review and approval of Existing Conditions Report.

- Responsible Party: Tule River Indian Tribe; Consultant; Tribal Planner

Task 1: Existing Conditions Report, including Mapping & Surveys	Deliverable
Task 1.1 Conduct Inventory of Existing Reservation Road System <ul style="list-style-type: none"> • Identify Existing Conditions • Traffic Counts 	Traffic Study & Base Maps for Master Plan GIS Data Base GIS Data Base
Task 1.2 Inventory Pavement Conditions	GIS Data Base
Task 1.3 Inventory Tribal Transit Routes & Services	GIS Data Base & Base Maps for Master Plan
Task 1.4: Identify Pedestrians Walkways	GIS Data Base & Base Maps for Master Plan
Task 1.5: Identify and Assess Existing Bicycle Facilities	GIS Data Base & Base Maps for Master Plan
Task 1.6: Identify and Assess Existing Horse Trails	GIS Data Base & Base Maps for Master Plan
Task 1.7 Conduct Public Meeting	Community Participation
Task 1.8 Caltrans Review	Caltrans Approval of Report

Task 2: Draft Circulation & Transportation Plan

Task 2.1: Alternate Traffic Route

- Develop a plan to indicate the general location of the secondary access roadway and to provide an order of magnitude cost estimate for improvement

Task 2.2: Develop Tribal Transit Plan

- Determine both short and long term capital requirements for buses, demand-response and transit stops.

Task 2.3: Develop Pedestrians Plan

- Work with the California Safe Routes to School Technical Assistance Resource Center to define components of a Pedestrian Plan.
- Develop plan for river walk trail ways utilizing historical paths, river crossings, swinging bridges
- Develop a pedestrian system map will be developed for planned improvements
- Integrated into the GIS mapping format.
- Develop a Safe Routes to School Program with the assistance of the California Safe Routes to School Technical Assistance Resource Center.

Task 2.4: Develop Bicycle Master Plan

- Work with the California Safe Routes to School Technical Assistance Resource Center to define components of a Bicycle Plan.
- Develop a comprehensive bike plan as part of the overall trail program.
- Develop a bike plan to show the type (Class 1, 2, 3, and 4) and location and provided in a GIS mapping format.
- Develop a Safe Routes to Schools Program with the assistance of the California Safe Routes to School Technical Assistance Resource Center.
- Incorporate into the GIS mapping format.

Task 2.5: Develop Horse Trails Plan

- Develop a comprehensive horse trails plan utilizing existing locations.
- Incorporate into the GIS mapping format.

Task 2.6: Develop Indian Reservation Roads Plan

- Develop plan to address existing and future tribal roads needs.
- Develop Pavement Management System

Task 2.7: Create a Comprehensive Implementation Plan

- Develop an action oriented plan with short-term, mid and long range items, including policy development around each of the planned transportation modes, including pavement management system
- Identify funding resources to implement elements of the Circulation & Transportation Plan and be used in future planning process
- Develop a Projects Implementation Funding Matrix for roads, transit, trails, bicycle, and pedestrian improvements. The matrix will include improvement projects, timing-phasing and potential funding sources for projects.
- Develop Maintenance Plan for all transportation modes.

Task 2.8: Conduct Public & Stakeholders meeting to present Draft Circulation & Transportation Plan

Task 2.9: Caltrans review and approval of Draft Circulation & Transportation Plan

Responsible Party: Tule River Indian Tribe; Consultant; Tribal Planner; Caltrans

Task 2: Draft Circulation & Transportation Plan	Deliverable
Task 2.1: Alternate Traffic Route	GIS Data Base & Comprehensive Transportation Plan
Task 2.2: Develop Tribal Transit Plan	Comprehensive Transportation Plan
Task 2.3: Develop Pedestrians Plan	Comprehensive Transportation Plan
Task 2.4: Develop Bicycle Master Plan	Comprehensive Transportation Plan
Task 2.5: Develop Horse Trails Plan	Comprehensive Transportation Plan
Task 2.6: Develop Indian Reservation Roads Plan	Comprehensive Transportation Plan
Task 2.7: Create A Comprehensive Implementation Plan	Comprehensive Transportation Plan
Task 2.8: Conduct Public Meeting	Community Participation
Task 2.9: Caltrans Review	Caltrans Approval of Draft Circulation & Transportation Plan

B. SUBMISSION REQUIREMENTS

The following must be submitted in response to this proposal.

- A. Scope of work/understanding of project
- B. Line itemed fixed price fee for conducting site work, include a total fee and all applicable fees
- C. Schedule/Timeline
- D. Previous experience with road construction and working with Tribes, if applicable
- E. Anticipated key project personnel resume(s)
- F. At least three (3) references (from the last 5 years) with contact information

Submission package must be limited 10-15 pages, including all items listed above.

Submit the proposal in a format that can be signed by the Tribe as an acceptance of the proposal and agreement to proceed with the work.

Please include the following tribally required clause in the proposal:

“SOVEREIGN IMMUNITY: Nothing herein is intended to convey any rights to individuals or entities that are not parties to this Agreement. Further, nothing herein shall be construed to waive the Tribe’s sovereign immunity from unconsented suit against any claims by third parties.”

INDIAN AND OTHER FEDERAL PREFERENCE APPLICABLE

All Tule River Tribal Councils Request for Proposals are subject to Section 7(b) of the Indian Self Determination & Education Act (25 USC 450e(b)) which provides to the greatest extent feasible, preference and opportunities be given to American Indians and American Indian owned business enterprises and OMB Circular A-102 (45 C.F.R Part 92.36(e)) requiring Tule River Tribal Council to take all necessary affirmative steps to assure minority firms, women’s business enterprises and labor surplus area firms are used when possible. For Indian Preference to be applied to American Indian owned and controlled businesses, proof of American Indian business ownership with more than 50% control must be submitted with the proposal.

INDIAN EMPLOYMENT OF SUBCONTRACTS -INDIAN PREFERENCE

Pursuant to Section 7(b) of the Indian Self-Determination and Assistance Act, as amended, to the greatest extent feasible, this RFP and any subcontracts awarded shall require Indian preferences and opportunities for training and employment in connection with the administration of such contract/subcontracts.

In addition, preference in the award of subcontracts shall be given to Indian organizations and to Indian-owned economic enterprises. Pursuant to Section 7(c) of the Indian Self-

Determination and Assistance Act, as amended, the tribal employment or contract preference laws adopted by such Tribe shall govern with respect to the administration of the contract or portions of the contract.

I. BONDING

Performance and payment bonds with penalty amounts equal to 100% of the amount of the contract are required by law when the bid exceeds \$100,000. Proof of public non-profit corporate status must be furnished to, and be satisfactory to, the Tribe.

All subcontractors performing work under this contract are subject to bonding requirements in accordance with FAR 28.102-2. A bid bond of 20% is required, and performance and payment bonds are required with penalty amounts equal to 100% of the amount of the contract.

Bonds are to be made payable to the Tribe. Corporate sureties offered for bonds furnished with this contract must be original documents and must appear on the list contained in the Department of Treasury Circular 570, entitled "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and Acceptable Reinsuring Companies,"

Insurance Requirements

The Vendor shall maintain throughout the entire term of its agreement with the Tribe the following insurance coverages:

1. *Comprehensive General Liability* insurance, which provides coverage for operations liability and personal injury and advertising liability:
 - Must be written on an occurrence basis;
 - The Tule River Tribal Council and their employees, agents and officers designated as additional insureds;
 - Completed operations and products liability insurance must be maintained for a period of not less than three (3) years following completion of the contract;
 - Contractual liability must insure any indemnities contained in the contract.
 - Limits of liability not less than \$1 million combined single limit occurrence for bodily injury and property damage and \$1 million in the aggregate.
2. *Comprehensive automobile liability*, which provides coverage for liabilities arising out the ownership, operation and maintenance of motor vehicles.
 - The Tule River Tribal Council and their employees, agents and officers to be designated as additional insured's;
 - Coverage shall apply to all owned non-owned and leased (rental) vehicles;

- Limits of liability not less than \$1 million combined single limit per occurrence for bodily injury and property damage and \$1 million in the aggregate.
3. *Worker's Compensation coverage*, which complies with statutes and regulations of the State of California and the Tule River Tribal Council.
 4. *Employer's liability insurance*, with minimum limits of liability of \$100,000 each accident, \$100,000 disease, each employee and \$100,000 disease policy limit.
 5. *Professional liability insurance*, which covers the services of the Vendor as defined in the Contract. Minimum limit of liability is \$1,000,000.

Additional Requirements:

- Any insurance underwritten on a claims made as opposed to an occurrence basis shall contain retro-active date of the date the contract is executed or commencement of services, whichever is earlier and an extended reporting period of not less than three (3) years following termination of the contract or completion of the services provided hereunder whichever is later.
- All insurance required hereunder shall contain thirty days (30) prior written notice to the Tribe in the event of cancellation, termination or material change in any terms and conditions of the insurance required hereunder.
- The Vendor agrees to waive any claim, right of claim against the Tribe, which is or may be insured under any of the insurance policies required hereunder. All insurance required hereunder shall contain waivers of subrogation in favor of the Tribe, and their employees, agents and officers and shall be primary without any right of contribution from any insurance maintained by or on behalf of the Tribe.
- The Vendor shall provide certificates of insurance, which evidence the insurance required hereunder.

II. SUSPENSION AND DEBARMENT

The Contractor certifies that it is not suspended or debarred under federal law and regulations or any other state's laws and regulations. (See Attachment No. 1)

III. DOCUMENTATION

Failure to provide sufficient information for the evaluation criteria will result in being deemed unresponsive. We reserve the right to verify the validity of all information provided.

TO AID COMPANIES IN THEIR RESPONSE TO THIS REQUEST, THE FOLLOWING ITEMS ARE ATTACHED:

X. SUBMISSION SCHEDULE

One (1) original proposal and six (6) copies must be submitted, by July 8, 2016 by 3:00pm.

to:

Corina Harris, Procurement Director
RFP – Comprehensive Circulation Plan
Tule River Tribal Council
PO Box 589
Porterville, Ca. 93258

Please email Vernon Vera at vernon.vera@tulerivertribe-nsn.gov if you have any questions.

*All questions must be submitted by June 27, 2016 5:00pm. All questions will only be accepted by email.

Requirements:

Suspension and debarment form must be attached.

Attachment No. 01

**TULE RIVER TRIBAL COUNCIL
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Name of Firm Submitting Bid

Signature and Title of Authorized Official

Date

I am unable to certify to the above statements. Attached is my explanation.

Prime or Subcontractor's

Name: _____

Telephone

Number: _____

Submit to:
Tule River Tribal Council, PO Box 589, Porterville, Ca. 93258