



TULE RIVER INDIAN TRIBE OF CALIFORNIA
340 North Reservation Road, Porterville, CA 93257

JOB POSTING

Opening Date: 8/05/2016

Closing Date: 8/19/2016

Position Title: Social Worker

Department: Family & Social Services

Work Schedule: Monday- Friday 8:00AM-5:00PM

Wage Rate: Pay Range 45: \$23.71-\$30.35 / HR/ Overtime Eligible

If you are interested in this position, please submit the following:

- Completed Application
- Proof of Degree
- If claiming Tribal Preference please provide proof of Tribal Identification
- If claiming Veteran's Preference please attach DD214

All requested information must be in the Tribal Administration Human Resources office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

Submit To:

Human Resources
Tule River Indian Tribe of CA
340 N. Reservation Rd.
Porterville, CA 93257
E-mail: Teresa.Ceballos@tulerivertribe-nsn.gov

IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB DESCRIPTION

TITLE: Social Worker

WORKSITE: Tule River Indian Reservation
129 S Reservation Rd.
Porterville, CA 93257

GENERAL POSITION DESCRIPTION

The Social Worker will provide supportive services to participants and other social services to Tribal members. The Social Worker is responsible for individuals with active ICWA and Tribal Cases to address social, economic, environmental or emotional concerns through case management, interviewing skills, advocacy, individual counseling, utilizing community resources, and when appropriate, directing interventions on the client's behalf. The Social Worker is expected to demonstrate initiative, independence and experience in the accomplishment of assignments, and provide assistance and training to lower-level staff.

QUALIFICATIONS:

1. Possession of a master's degree in Social Work that is acceptable within the United States' accredited college or university system, which included two years of internship. Two (2) years of work experience equivalent to that gained as a Social Worker

-OR-

Possession of a master's degree in Counseling, Psychology or a closely related social/behavioral science field that is acceptable within the United States' accredited college or university system. Two (2) years of full-time, paid work experience equivalent to that gained as a Social Worker.

-OR-

Possession of a Bachelor's degree in Social Work, Sociology, Psychology or a closely related social/behavioral science field and 3 years of experience in the delivery of human services with direct client services.

*Alternatively, those candidates with a certificate in Child Welfare (Title IV-E) may qualify and are encouraged to apply.

2. Must possess a valid California Class C Driver's License and be insurable through the Tribe.
3. Excellent writing skills are required.
4. Ability to relate well with people and to use good judgment.
5. Experience working with diverse Native American Cultures.
6. Must be able to work effectively with county, city, and state agencies.
7. Thorough understanding of the application of the Indian Child Welfare Act (ICWA), Tribal Laws, and other federal laws governing child welfare.
8. Ability to maintain confidentiality.

9. If previously employed within the Tule River Indian Tribe of California entities, you must have acceptable work history.
10. Must successfully complete an extensive background check in accordance with PI 101-630, section 408 (a), prior to employment.
11. Must successfully complete a pre-employment drug and alcohol screen.

DUTIES AND RESPONSIBILITIES:

1. Responsible for working with Native American families, children and the legal system, county social workers and service providers to ensure compliance with the Indian Child Welfare Act, and/or applicable Tribal Laws.
2. Work with families in-crisis and provide appropriate referrals.
3. Provide referrals for culturally appropriate services to prevent break-up of Native American families.
4. Maintain client records in an accurate format and time period as prescribed by the Tribal Social Services Department.
5. Prepare professional written case plans, summaries, updates and correspondence.
6. Coordinate with Tribal and/or law enforcement for the safe placement of children when maltreatment is reported and removal of child/children is required for safety.
7. Coordinate with the Emergency Response Unit (Child Protective Services) and the County Child Welfare system for the protection of children.
8. Coordinate with other departments, providers, and monitor case progress toward reunification if deemed appropriate in accordance with federal timelines.
9. Establish and maintain appropriate relative placements in accordance with Tribal Policies and Procedures.
10. Coordinate the background checks with local Law Enforcement Department(s) for potential placements
11. Represent the Tribe in court regarding the best interest of the Indian Child.
12. Shall provide after hour and weekend coverage for intake and coordination of services. In addition the on-call worker may provide after hours checks on families with whom the department is already providing services.
13. All other duties assigned-by the F&SS Director.

PHYSICAL REQUIREMENTS:

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in preparing reports using a computer keyboard. Additionally the position requires near and far vision in proofreading correspondence and work related documents. Acute hearing is required. Typically office work setting conditions, but will have to travel in case management and court proceedings. Frequently must be able to lift up to 10 pounds, normally must be able to lift up to 30 pounds, and occasionally must be able to lift up to or over 50 pounds. This job also may require the use of a vehicle, and an employee must be able to have those repetitive motions and coordination associated with operating a motor vehicle.

This position reports to: Family & Social Services Director

Approved by TRTC: 3/25/14
Revision approved by TRTC 8/2/16

Salary: Pay Range 45: \$23.71-\$30.35/HR
Paid Bi-Weekly/ Overtime Eligible

Hours: Monday-Friday 8:00AM – 5:00PM
Hours may vary, some weekends, and rotational on-call

Benefits: Medical, Dental, Vision, Flexible Spending Plan, PTO &
401K participation.

**PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN
CANDIDATES, IN ACCORDANCE WITH THE TULE RIVER INDIAN PREFERENCE
ORDINANCE; VETERAN PREFERENCE**