



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB POSTING

Opening Date: 08/21/2015

Closing Date: 09/04/2015

Position Title: Truck Driver

Department: Public Works

Work Schedule: Monday- Friday 7:00AM- 3:30PM

Wage Rate: Pay Range 18: \$18.34/Hr./ Overtime Eligible

If you are interested in this position, please submit the following:

- Completed Application
- High School Diploma or GED
- Tribal Identification (*if applicable*)

All requested information must be in the Tribal Administration Human Resources office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

Submit To:

Human Resources
Tule River Indian Tribe of CA
340 N. Reservation Rd.
Porterville, CA 93257
E-mail: Teresa.Ceballos@tulerivertribe-nsn.gov

IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB DESCRIPTION

POSITION TITLE: Truck Driver

WORKSITE: Tule River Indian Reservation
Porterville, CA

GENERAL POSITION DESCRIPTION

The job of a Truck Driver involves transporting materials, products and other items to various job sites. They are responsible for delivering items from one location to the next while dealing with road and weather conditions and abiding by applicable laws and safety regulations.

DUTIES & RESPONSIBILITIES:

1. Knowledge of operating and maintaining light and heavy construction equipment.
 2. Foresees needs of equipment maintenance, and checks vehicles before driving to ensure the mechanical, safety and emergency equipment is in good working order.
 3. Knowledge of materials weights to not exceed the capacity of the truck.
 4. Documents daily tasks.
 5. Responsible for maintaining all hardware needed to transport light or heavy equipment.
 6. When not driving will be directed by Construction Foreman on tasks to be completed around shop and yard.
 7. May be subject to DOT training and/or testing.
 8. Appropriately secures items for transport or tarp materials if needed.
 9. Responsible for complying with state laws and safety regulations.
 10. Uses excellent customer service skills, establishes and maintains an effective working relationship with other employees, officials, and all members of the general public.
 11. Maintains dirt roads by watering for blade operator and may run blade if needed.
 12. Cleans out storm drains, ditches, and manholes.
 13. Performs heavy manual labor duties in extreme weather conditions, as needed.
 14. Provides minor equipment maintenance such as greasing suspension, checking hydraulic/brake fluid, oil, water, transmission and air pressure levels and cleans vehicles.
 15. Maintains regular attendance.
 16. Perform s custodial tasks.
 17. All other duties as assigned.
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QUALIFICATIONS:

1. Must possess a High School diploma or GED equivalent.
2. Must possess a valid Class A CA Driver License and be insurable through the Tribe.
3. Must have 5 years experience working in mountainous terrain.
4. Must have general knowledge of several types of heavy equipment.

5. Must successfully complete a pre-employment drug/alcohol screen and background check.
6. Must be able to lift 50lbs.
7. Must have updated Tetanus, Hepatitis A, Hepatitis B vaccinations
8. Must have acceptable work history if previously employed with the Tule River Tribe and/or tribal entities.

PHYSICAL REQUIREMENTS:

Position requires prolonged sitting for long periods as well as stooping, squatting, lifting, carrying, pushing and climbing in the performance of daily activities. Able to work a flexible schedule. Must be able to travel, enter, and exit a vehicle without assistance and withstand exposure to adverse weather conditions. Requires good manual dexterity (hand, hand with arm, two hands) and multi-limb coordination movement. Must be able to lift, push, pull or carry objects, use abdominal and lower back muscles to provide support over time without fatigue. Acute hearing is required. Regularly works near moving mechanical parts and in outside conditions that include inclement weather, heat and humidity, and exposure to dust and asphalt. Frequently must be able to lift up to 10 pounds, normally must be able to lift up to 40 pounds, and occasionally must be able to lift up to 50 pounds. Noise level is generally loud. This job will require the use of a vehicle, and an employee must be able to have those repetitive motions and coordination associated with operating a vehicle or equipment.

This position reports to:	Construction Foreman
Salary:	\$18.34/HR/ Paid Bi-Weekly/ Overtime Eligible
Hours:	Monday – Friday 7:00AM- 3:30PM
Benefits:	Medical, Dental, Vision, Flexible Spending Plan, PTO & 401K participation.

PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN APPLICANTS IN ACCORDANCE WITH THE INDIAN PREFERENCE ACT (TITLE 25, U.S. CODE SECTION 472 AND 473).